



City of Rockingham Christmas Festival

Parade Participation Form

Date: Saturday 7th December 2019

Event Time: 5.00pm to 9.00pm

Parade Runs 5.30pm to 6.30pm

Registrations close at 4pm 7th October 2019

Name of Organisation:	Contact Person:
Postal Address:	
Contact Email:	
Contact Number:	Mobile Number:
Team Leader: Every group must provide TWO adult team leaders. One leader allocated with the group and the other used to support the parade in other areas. Team Leaders must be available to attend the parade briefing session 2-3 weeks prior to the parade. Team Leaders also must be willing to complete a survey following the event.	
Name of Team Leader 1:	Contact Number:
Name of Team Leader 2:	Contact Number:
How many people are expected to be in involved in the parade from your organisation?	
Please provide a short biography of your organisation (maximum 50 words) below:	
Does your organisation have any additional requirements?	



Website address:

Floats / Vehicles in Parade - Legal Requirements and Vehicle Considerations

- Maximum float length including tow vehicle with all additions and adornments is: 2.4m wide, 4 m high and 11m long.
- Your vehicle must be registered and roadworthy.
- Your driver/s must be appropriately licensed. Some vehicles require a special license.
- Your driver/s must not have a blood alcohol level over the legal limit.
- Ensure your vehicle is in good condition and suitable for the type of Entry you wish to create
- Ensure the vehicle can legally tow and or support the size, dimensions and weight of the Entry.
- Ensure that the number plates are visible and that the wipers and horn work
- Ensure that there are no decorations or adornings that could fall off and cause injury or damage to traffic.
- Plan for a driver to stay with the vehicle at all times in the Start Area
- No participant shall get on or off a moving float.

Will you be bringing a float or moving vehicle as part of your group? (please circle)	YES	NO
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Details of your float / vehicle

Description of Float:
Length:
Width :
Dimension of vehicle towing float (if applicable):



Parade Event Information

Parking and road closure

- Please note that there will be road closures along Flinders Lane from 4pm to 7.30pm for set up/parade/pack up, so keep this in mind when navigating to the parking area
- Parking is available for parade participants on the Village Green– access via Dome Carpark. Please note that the Village Green will also serve as an overflow carpark area which will be open to the public from 5pm and close when full

Arrival and sign in

- Your group is required to arrive at Village Green (Corner of Flinders Lane and Patterson Road, Rockingham) no later than 4.30pm. Please report to Street Hassle Events at the information table when you arrive to sign in

Parade information

- You are encouraged to wear club/group uniforms along with Christmas costumes (hats, outfits, tinsel etc.)
- The parade will commence promptly at 5.30pm and will conclude with Santa arriving at the event site at 6.30pm
- Crowd control barriers will be set up along the parade route
- Please see Parade Route attached separately

Additional information

- Toilets, change rooms, and First Aid Services will be available at the Village Green
- A photographer will be present throughout the event. Should you, or anyone in your group, wish not to be photographed or filmed in the parade, please let Street Hassle Events know when you sign in
- You are welcome to bring a banner to promote your group while on the parade route

Social media

We encourage you to promote your involvement with the parade through your own networks and on social media. The official hashtag is #rediscoverrockingham and #myrockingham

Terms and Conditions

1. Children under 10 must be supervised by a parent, guardian, teacher or coach while in the waiting area



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2. In the event that your group is no longer able to attend and participate in the parade, at least one week's notice prior to the event is required
3. Street Hassle Events will allocate your position in the parade. This decision is final
4. Your group members are responsible for securing your float and/or equipment. Street Hassle Events will not be held liable for any stolen or damaged products and/or equipment.
5. The Christmas Festival is a smoke and alcohol-free event. Should you or any of your group members be found smoking or drinking in the parade, you will be asked to leave.

I agree to the Terms and Conditions stipulated above.

I give permission for my group details to be advertised through the Street Hassle Events and the City of Rockingham's website, social media and promotional products developed for the Christmas Festival.

I confirm that I have attached a photo/ video permission slip for my group.

Name: _____ **Date:** _____ **Signature:** _____

Please return completed registration forms to:

Email: info@streethassle.com.au

Post: Street Hassle Events, PO Box 7312, Secret Harbour WA 6173

For phone queries, please call 9524 5386.